



**Ministry of Tourism and External Communications
(Tourism Division)**

Level 5 Air Mauritius Centre, Port- Louis

NOTICE

REGISTRATION OF SUPPLIERS

The Ministry of Tourism and External Communications is presently compiling a list of suppliers / contractors who wish to be registered as potential suppliers of goods, works and services mentioned hereunder for the financial year 2016/ 2017.

1	Stationeries	8	Hardware Materials
2	Ink, Cartridges, Toners	9	Catering Services
3	IT Equipment	10	Bus Hire Services
4	Office Equipment	11	Printing Services
5	Office Furniture	12	Sound & Lighting Services
6	Papers	13	Tent & Marquees Services
7	Insurance Services	14	Water & Soft drinks

2. Prospective Suppliers may collect the Supplier Registration Form at the **Registry Section, Level 5 Air Mauritius, Centre, Port- Louis (Room 508)** or download same from the Ministry's Website- <http://tourism.govmu.org/>

3. Applicants are informed that the registration exercise neither implies any contractual obligation towards them nor entitles them to become exclusive suppliers/ providers of goods, works and services.

4. **Form duly filled and signed should be deposited in the Registry Section located at Level 5, Air Mauritius Centre, John Kennedy Street, Port Louis, not later than 29 April 2016 , by 13 30 hrs at latest. Registration Forms received after the prescribed date shall not be considered.**

5. The Ministry of Tourism and External Communications reserve the right to look for alternative suppliers, should it deem necessary.

Date: 22 March 2016

Level 5, Air Mauritius Centre
John Kennedy Street
Port- Louis



**Ministry of Tourism and External Communications
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Tel No: 211 7930 Fax: 208 6776 Email: mtou@govmu.org

INSTRUCTIONS:

- This Form must be deposited at the Registry Section Room Number 508 of this Ministry, Level 5 Air Mauritius Centre, Port- Louis **on or before 29 April 2016 , by 13 30 hrs at latest.**
- All forms must be completed in ink and in English.
- Incomplete or incorrect submission may not be retained for registration.

**REGISTRATION OF SUPPLIERS /CONTRACTORS/CONSULTANTS
APPLICATION FROM**

1. Name of Supplier.....

(Company/ Individual)

2. Address:.....

3. Phone No:.....

4. Fax No.....

5. Email Address (if any):.....

6. Name of Contact person:.....

7. Certification of incorporation:.....

8. Average Annual Turn Over.....

9. Type of Business:.....

10. Business Registration Number.....

11. VAT Registration Number (if Applicable).....

12. Tax Account Number:.....

13. Whether debarred by competent authority to participate in any bidding exercise: YES/ NO

If yes, specify the period.....

14. Whether convicted by any court of law for fraudulent/corrupt/collusive/coercive practice:

YES/NO.....

